

# NASSINGTON PARISH COUNCIL



## MINUTES - NASSINGTON PARISH COUNCIL MEETING

Wednesday 9<sup>th</sup> October 2024 at 7.30 pm in Nassington Village Hall

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These minutes record the order in which matters were addressed, as opposed to the agenda order.

### **24.2463. Election of chairman of the parish council**

Following the resignation of Rob Peterson at the end of the last parish council meeting, It was *RESOLVED* to appoint Sam Attenborough as chair of the Nassington Parish Council

### **24.2464. Attendance and apologies for absence**

Present: Cllr Sam Attenborough (chairman), Cllr Alan Burns, Cllr Elliott Clark, Cllr Rebecca Downey, Cllr Alain Kingsley, Cllr Charlotte Lemmon, and Cllr Derrick Mortimer. Apologies received from Andy Russell for personal reasons It was *RESOLVED* to accept the apologies. Officer present: The clerk. One member of the public present.

### **24.2465. Declarations of Interest**

Dispensations are in place for all members of the council who are also members of the cricket club, for members with allotments, for members with association with the preschool, and for members with association with the church. The council has previously acknowledged that associations with and membership of other organisations might on occasion be pecuniary in nature but felt those to be incidental to the member's council role rather than of pecuniary advantage or disadvantage to the member, that the roles would not conflict, and that members would put their statutory duty as duly appointed members of the council as priority in any decision-making process. During the meeting, an interest was declared by Cllr Alan Burns as he is a neighbour to the planning application relating to the school.

It was noted that the clerk of the council has a conflict of interest insofar as the planning application NE/24/00962/TCA/ relates to her role at the applicant organisation. Officers do not declare interests in the same way as members of the council

### **24.2466. Presentation by Shire Community Transport re new bus service**

This had been dealt with as a stand-alone item in advance of the meeting. It was noted that there is now an on demand bus service covering the rural area north of Oundle within the county, but also serving Wansford to link with bus routes and the surgery.

### **24.2467. Approval of Minutes**

It was *RESOLVED* to approve the minutes, circulated in advance of the meeting, of the meeting held in September 2024. The chairman of the meeting signed the minutes.

### **24.2468. Questions or address from members of the public:**

Matters for which the member of the public was in attendance were brought forward to this point

### **24.2469. Community / Projects:**

- a) History Group Blue Plaque Trail: Papers received from the history group had been circulated in advance of the meeting. There was discussion regarding the suitability of adhesive plaques, envisaged to be adhered to windows, considering the inherent challenges of some older properties and the installation of affixed plaques on listed buildings or those in the conservation area. It was *RESOLVED* to allocate £4,000 budget for the design and procurement of enamelled and adhesive plaques and fixings plus £400 for a launch event. The council noted the amount of work that has been afforded the overall history project and community events, and commended the blue plaque trail project.

#### **24.2470. Correspondence**

a) An observation regarding parking near churchyard had been received from a member of the public. The redacted email and clerk's reply had been circulated in advance of the meeting. The parish council has no jurisdiction over highways matters. The wall is grade I listed and in a conservation area - affixing signs to it would likely be unlawful. Should they be permitted within this historic environment, yellow lines would be unlikely to be an enforceable solution. It was **RESOLVED** to procure suitable parking cones to be stored at the church, but for use by other organisations.

#### **24.2471. Planning and Development (1):**

a) NE/24/00868/LBC | Removal of existing bay window to the rear of the property and replace with new to match existing. The Collyweston roof and natural stone bay are to remain as existing. ( subject to removal of the windows it may be necessary to temporarily remove the Collyweston slates to reduce imposed weight ). The roof will then be reinstated using the existing materials. | 37 Church Street Nassington Peterborough. It was **RESOLVED** that in keeping with its policy to defer technical heritage advice concerning listed building applications to the conservation officer at the planning department, the council would offer no objections or further comment.

b) NE/24/00962/TCA/ | G1; 14no Hornbeam hedge plants - Cut down at base of uprights. | Nassington Primary School 26 Church Street Nassington Peterborough PE8 6QG. It was **RESOLVED** that the council would offer no comment.

#### **24.2472. Planning and Development (2):**

a) Neighbourhood plan: The council noted that the neighbourhood plan consultation is underway and launched in advance of 1st October. Two open drop-in events are taking place on Sunday 20th October 1-4pm, and on the evening of Friday 8th November 6-8pm. Councillors committed to attend if they were able.

b) Heat Nassington (NEAT) Committee report: The project, in collaboration with Locogen as the nominated consult, has commenced. The committee is meeting fortnightly. Locogen will be visiting the parish in mid October to visit specific buildings/clusters/businesses to familiarise themselves with the 'on the ground' aspects of the project.

c) The Local Planning Authorities within a few miles of the parish are each assessing their local plans, as discussed last month. Peterborough City Council has announced that their plan will be moving back in time, so the next consultation will be in spring 2025. Huntingdonshire's plan is out for consultation. The situation regarding North Northamptonshire's plan is uncertain, the website currently citing *"Unfortunately there will be some slippage to the timetable. The Planning Policy team is however working hard to maintain progress, moving towards consulting on a Draft Plan. In the meantime, additional resources are being brought in with the recruitment of staff to support the challenging programme of projects, and a revised LDS will be published in the Autumn."*

#### **24.2473. Governance:**

a) Burial Board update: It was noted that Yarwell Parish Council had concurred with Nassington Parish Council on the appointment of the clerk to the burial board, Nassington's clerk had been in contact with the new clerk accordingly. It was **RESOLVED** that Sam Attenborough be appointed to the board in an ex officio position, as the chair of Nassington Parish Council. It was noted that the board is a stand alone organisation with its own bank account and as such draws an effective precept on the parish councils. The ratio of the contributions will have to be addressed by the new board, taking into account the increased population of Yarwell parish.

b) Voting for Town and Parish Council Representatives to North Northamptonshire Council for Code of Conduct Matters: Papers had been circulated in advance of the meeting. It was **RESOLVED** to vote for Cllr Paul Davis, Oundle Town Council, Cllr Beth Ring, Weekley Parish Council, and Cllr Vivien Wilkinson, Wellingborough Town Council

c) North Northamptonshire Council issued notification in accordance with the Gambling Act 2005. The council noted but declined to comment.

d) The clerk reported that the NCALC 77th Annual Conference had concentrated on the local elections that will take place in May 2025. Details on the NCALC website would be forwarded by email.

#### 24.2474. Playing field

- a) Condition of access lane – There was a wide-ranging discussion about the causes of the poor condition of the access lane, leading from Fotheringhay Road to the facilities on the playing field. It was agreed to approach three companies with whom the council has been in discussions in the past concerning the lane to ask for suggestions and costs. At the same time, they would be asked to quote for reinstatement of the car park plus a price to lay plastic grid pavers with gravel/aggregates.
- b) Details from the council’s preferred supplier of street furniture had been circulated in advance of the meeting. The clerk had compared prices with alternative suppliers to ensure best value. It was **RESOLVED** to procure three 2metre long picnic benches with the necessary fixings, with one of the benches with an accessible space.

#### 24.2475. Community / Projects

- a) **Allotments:** It was agreed to allow a one-off controlled bonfire to dispose of the material that had been collected from abandoned allotments with strong emphasis that this was a one-off and does not set a precedent.

There is a photographic record of each of the allotments, with them graded according to the condition of the allotment.

- b) **Playing field tree:** A communication had been received from owners of land neighbouring the playing field bringing the councils attention to a situation with a tree that might compromise the stability of one of the trees on the council’s land. It was agreed to monitor the situation and meet with the tree surgeon on site when they undertake work on the neighbouring site, if possible.
- c) **Newsletter committee.** Sam Attenborough is content to join the newsletter committee in an ex officio position, as the chair of Nassington Parish Council

#### 24.2476. Financial matters:

- a) The accounts as at 30<sup>th</sup> September 2024 had been circulated in advance of the meeting. It was **RESOLVED** to approve accounts at 30<sup>th</sup> September 2024 as follows:

ledger balance current account	2,113.04
Tailored reserve	88,469.92
Nationwide 95 day saver	91,485.78
<b>Total cash:</b>	<b>182,068.74</b>
<b>Per cash book</b>	
Balance b/f	141,210.77
Add receipts for year	56,608.35
less payments for the year	15,750.38
Balance c/f:	182,068.74

- b) Accounts to second quarter of 2024/25 financial year had been circulated in advance of the meeting. The lead member for internal control confirmed that these had been checked and verified. It was **RESOLVED** to approve the accounts as a true account of the council’s financial affairs. The accounts detailed expenditure and income year to date against anticipated budget. It was **RESOLVED** to approve the recommended virements between budget headings, as follows:  
Virement A: Increase income by £1,000 due to increased interest and allocate to carry fwd capital project; increase brought forward reserve and allocate to play area reserve and recreation reserve.  
Virement 1: £55 from elections; £205 from insurance and allocate to web hosting cost point  
Virement 2: £32 from office expenses to audit fee  
Virement 3: £1,000 from arboriculture to churchyard and highways/amenities to cover grounds works

- c) It was **RESOLVED** to note the following receipts and approve the following payments, details of which had been circulated in advance of the meeting:

Receipt	Goods/service	Supplier			
£940.58	Interest	Since last meeting			
£2,566.04	VAT refund	HMRC			
Goods/service	Supplier	Nett	Gross	Power	
History group sundries	K Palenski		55.24	LGA <sup>i</sup> S144	
History group talk	S Orme		80.00	LGA <sup>i</sup> <small>Error! Bookmark not defined.</small> S144	
Village hall grant	Nass village hall		1,000.00	LGA <sup>i</sup> <small>Error! Bookmark not defined.</small> S133	
Burial Committee grant	Burial Committee		1,793.48	LGA <sup>i</sup> <small>Error! Bookmark not defined.</small> S214	
SID repairs	Elan City	133.48	160.19	HA <sup>ii</sup> 1980 s274A	
Playground repairs	Playscape	1,540.40	1,848.48	PHA <sup>iii</sup> S162A	
<u>Direct debits/SOs/Credit card:</u>					
streetlighting	SSE	110.07	118.15	PCA <sup>iv</sup> 1957 s3/ HA <sup>v</sup> 1980 s301	
AED in phonebox	SSE	8.91	10.69	PHA <sup>vi</sup> s234	
Bit.ly URL management	Pockit card		74.74	LGA <sup>i</sup> S111	
Printing for history group			17.50	LGA <small>Error! Bookmark not defined.</small> S144	
Salary and pension			1012.65	LGA <small>Error! Bookmark not defined.</small> S112	
	& pensions act				

#### 24.2477. Announcements and correspondence

- a) A request received from Glapthorn Parish Council to support their recreation project had been circulated in advance of the meeting. It was agreed to support the request.

#### 24.2478. Newsletter / Social Media / community communications would include

Notification of Sam Attenborough at the new chair of the council; reiterate the Neighbourhood Plan event in November; note that the churchyard management programme is under review; new picnic benches at the play area; advice about the new bus service.

#### 24.2479. Items for following agendas:

Churchyard management plan; Christmas tree decoration; assets of community value.

**DATE OF NEXT MEETING: 9<sup>TH</sup> OCTOBER S2024**

**Approved by Nassington Parish Council:**

<b>Signature of Chairman</b>	<b>Date:</b>
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<sup>i</sup> Local Government Act

<sup>ii</sup> HA- Highways Act 1980

<sup>iii</sup> Public Health Act 1875

<sup>iv</sup> PCAAct -Parish Councils Act 1957

<sup>v</sup> HA- Highways Act 1980

<sup>vi</sup> PHA – Public Health Act 1936