

NASSINGTON PARISH COUNCIL



MINUTES - NASSINGTON PARISH COUNCIL MEETING

Wednesday 13th September 2023 at 7.30 pm in Nassington Village Hall

23.2307. Attendance and apologies for absence

Present: Cllr Sam Attenborough, Cllr Rebecca Downey, Cllr Charlotte Lemmon, Cllr Derrick Mortimer, and Cllr Robert Peterson (chairman). Apologies received from Alan Burns, Alain Kingsley, Elliott Clark, and Shane Rickwood due to personal commitments. It was **RESOLVED** to accept these apologies. Officer present: The clerk.

23.2308. Declarations of Interest

Dispensations are in place for all members of the council who are also members of the cricket club, for members with allotments, for members with association with the preschool, and for members with association with the church. The council has previously acknowledged that associations with and membership of other organisations might on occasion be pecuniary in nature, but felt those to be incidental to the member's council role rather than of pecuniary advantage or disadvantage to the member, that the roles would not conflict, and that members would put their statutory duty as duly appointed members of the council as priority in any decision making process.

It was noted that the clerk of the council has a conflict of interest insofar as the planning application NE/23/00945/TCA/ relates to her role at the applicant organisation.

23.2309. Approval of Minutes

It was **RESOLVED** to approve the minutes, circulated in advance of the meeting, of the meeting held in July 2023. The chairman of the meeting signed the minutes.

23.2310. Questions or address from members of the public:

There were none.

23.2311. Planning, development, and licensing:

- Notification of planning committee meeting was noted for NE/23/00279/VAR at Yarwell Mill Mill Road Yarwell
- Notification that East Northamptonshire Local Plan Part 2 - Examination North Northamptonshire Council - East Northamptonshire Area work will be undertaken on updating the Plan and it will be progressed through the Council's Committee system, where Full Council has been earmarked for final consideration in the process of formal adoption, taking place on 7 December.
- NE/23/00945/TCA/ | Removal of Dead willow tree from garden adjoining school playground for safety reasons | Nassington Primary School 26 Church Street Nassington It was **RESOLVED** that the council has no objections or further comment to make.
- It was **RESOLVED** to ratify the council's response submitted in accordance with the scheme of delegation during the summer recess period to NE/23/00731/TCA/
- It was noted that planning permissions notification for the Black Horse full planning and listed building applications had been granted, after a year in the process. The council noted that it would do what was possible to support this community asset.

23.2312. Neighbourhood plan:

- a) The latest version of the draft plan had been circulated in August. It was agreed that members would consider suggestions to contribute to an executive summary for the plan. The plan would be reconsidered at the next meeting.
- b) Submission of a grant application to cover costs of taking the plan process forward and receipt of grant funding was noted.

- c) It was felt that a light touch policy regarding renewable energy would be the most enabling and positive approach to take. The council is supportive of renewable energy potentials and opportunities throughout the parish, including within the conservation area. The policy would need to be worded so that any proposals put forward would be sympathetic in scale and aesthetics to be appropriate to the proposed setting. Larger scale or commercial proposals must be designed in such a way that would not impact on the wider rural setting or conflict with any of the other policies in the plan. A policy that was too prescriptive might stymie innovative proposals or fail to take into account technological advances in the renewables field.

23.2313. Community / Projects:

- a) Allotments:
- The removal of the fly tipped rubbish pile, completion of safety fencing at the wildlife pond, and delivery of roadway material were noted.
 - There was an update on allotment plot allocations and the decision making process underpinning those was noted. The council was satisfied that due process had been followed.
 - A no fly tipping notice will be affixed to the fence and noticeboard at the allotments.
 - Invoices will be published at the end of September. Covering information will advise allotment holders that an inspection would be taking place at some point in October or November. A small working party would meet to review the plots.
- b) Pocket park: There was an update to explain why the handrail replacement has not yet happened. The matter would be discussed at the October meeting following a working group meeting.

23.2314. Village Hall

- a) The village hall trustees require a clear understanding of the current situation with the Neighbourhood Plan and how execution of a community hub is envisaged. They have invited the chairman to the next trust meeting. The parish council is very keen to engage with the trustees and to progress their request, but cannot accommodate the nominated date. The clerk will advise the trust secretary.
- b) There is an opportunity within the constitution of the new CIO whereby the parish council has a right to nominate a trustee to the board of trustees, which the VH trustees would welcome. It was **RESOLVED** that Alan Burns will be the parish council's nominated trustee on the board.

23.2315. Playing field

- a) Following the last meeting, contact had been made with the preschool and with the cricket club regarding repairs to the access road. The preschool had replied. Nothing had been received from the cricket club. It was agreed that an alternative supplier would be consulted for due process and a second opinion. The matter would be considered at the next meeting.
- b) The matter of the public liability implications and further consideration of licences / agreements for users of the playing field as per ongoing correspondence was discussed. The documentation would be resent to members.
A summary of all outstanding matters would be updated to all members
- c) The latest annual RoSPA report had been circulated in advance of the meeting. It was agreed that the trim trail and bridge require replacement and that the quote should seek timber frames with steel footings and also grass matting, with top soil. Options for replacement of the slide should be included in the project. . An invitation to quote is in progress to send to potential suppliers. The situation with regard to weeds and encroaching vegetation highlighted in the report was noted and it was agreed that grounds maintenance and management of the play area should revert back to the parish council's contractors with immediate effect.

23.2316. Financial matters:

Accounts to date and up to date income and expenditure against budget figures had been circulated in advance of the meeting.

a) It was **RESOLVED** to approve the accounts to year end at 31st August 2023 as:

ledger balance current account	12,226.66
Nationwide 95 day saver	87,544.65
Lloyds commercial card	0.00
Tailored reserve	61,034.58
Total cash:	160,805.89
Per cash book	
Balance b/f	113,112.76
Add receipts for year	67,286.03
less payments for the year	19,592.90
Balance c/f:	160,805.89

b) The conclusion of audit was noted. It was agreed that the notice would be left on the website until further notice. It was agreed that the clerk can bring matters of concern regarding how the audit was dealt with to the attention of Northants CALC.

c) It was **RESOLVED** to approve the following payments, details of which had been circulated in advance of the meeting:

Goods/service	Supplier	Nett	Gross	Power
Grasscutting	Plough environmental		830.00	PHA ⁱ s164 HA ⁱⁱ s96 HA ⁱⁱ s136
AED pads	CCT	46.95	56.34	PHA ⁱⁱⁱ s236
History group printing	K Palnski	33.08	39.70	LGA ^{iv} 111
Allotment water	Anglian Water		54.91	SHAA ^v s23, 25
SSL certificate	Tsohost	49.99	59.99	LGA ^{iv} 111
Neighbourhood plan	YourLocale	3500.00	4200.00	Localism Act T&PA 1990 S61F(1),(2) ^{vi}
Audit fee	PKF Littlejohn	315.00	378.00	LGA ^{iv} 111
<u>Direct debits:</u>				
Streetlighting June/July/Aug	SSE	313.12	328.75	PHA ^{vii} s234
AED June/July/Aug	SSE	25.48	26.75	PHA ^{viii} s234
PAYE	HMRC		579.31	
<u>Delegated payments:</u>				
Allotment fencing	PJ Muffett		194.42	SHAA ^x s23, 25
RoSPA inspection	Playsafety	124.00	148.80	PHA ⁱ S164
Online mapping	Geosphere	9.38	16.88	LGA ^{iv} 111
Ctty games / office ink	Amazon	61.05	73.27	LGA ^{iv} 111
Refunded PRIME balance	Amazon	-30.49	-36.59	
Salary and pension			769.58	LGA ⁱ S112 & pensions act

23.2317. Official announcements, notices or reports / Correspondence / representations of note:

- Progress report was noted.
- The village green bench will be investigated by the service-provider looking at the road to the playing field, along with the replacement bench for Parkway green.
- The collapsed village gateway has been reported via 'FixMyStreet'
- An email regarding dog bins had been circulated in advance of the meeting. Whilst the council sympathises and hugely appreciates the community gesture of the person supplying their own receptacle for disposal, the matter has recently been discussed with the waste services department of North Northamptonshire Council who advise they do not have the capacity to increase the number of collections they carry out.
- An email had been received regarding footpath encroachment – the council does not own the land in question and has no legal power to carry out any maintenance works.

- An update from the history group regarding depositing of physically sensitive material with county archive was noted..

23.2318. Newsletter / Social Media / community communications would include

- Play area repairs .
- Rewilding.
- Accessing FixMyStreet.

23.2319. Matters to note – not for decision. Future agenda items / matters to be carried forward –

A working group including the clerk would meet to discuss project management and a vexatious complaints policy to agenda for the October meeting

DATE OF NEXT MEETING: 11TH OCTOBER 2023

Approved by Nassington Parish Council:

Signature of Chairman		Date:
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- Public Health Act 1875
 - HA- Highways Act 1980
 - PHA 1936:**
 - Local Government act 1972
 - SHAA – Small Holding and Allotments Act 1908
 - T&P A Town & Country Planning Act 1990
 - PHA – Public Health Act 1936
 - PHA – Public Health Act 1936
 - SHAA – Small Holding and Allotments Act 1908