

# NASSINGTON PARISH COUNCIL



## MINUTES - NASSINGTON PARISH COUNCIL MEETING

Wednesday 9<sup>th</sup> February 2022 at 7.30 pm Nassington Village Hall

---

### **22/1982. ELECTION OF CHAIRMAN OF THE MEETING**

It was *RESOLVED* to appoint Cllr Alan Burns as chairman of the meeting

### **22/1983. ATTENDANCE AND APOLOGIES FOR ABSENCE**

Present: Cllr Alan Burns(chairman), Cllr Elliott Clark, Cllr Alain Kingsley, Cllr Charlotte Lemmon, Cllr Derrick Mortimer, and Cllr Shane Rickwood. Officer present: The clerk. One member of the public present. Apologies were received from Rebecca Downey and Paul Monks due to prior personal commitments and from Robert Peterson due to clashing community commitment. It was *RESOLVED* to accept these apologies

### **22/1984. DECLARATIONS OF INTEREST:**

There were none.

### **22/1985. APPROVAL OF MINUTES:**

It was *RESOLVED* to approve minutes of the meeting of January 12<sup>th</sup> 2022, which had been circulated in advance of the meeting.

### **22/1986. QUESTIONS OR ADDRESS FROM MEMBERS OF THE PUBLIC:**

There were no questions.

### **22/1987. NEIGHBOURHOOD PLAN:**

There was a brief update on the situation about the ongoing Neighbourhood Plan. The sub-committees continue with the background work, especially the environment and heritage group which continues to gather data. Some papers had been shared in advance of the meeting, detailing a hold up in accessing biodiversity data, due to an absence of an extant agreement between NNC<sup>i</sup> and NBRC<sup>ii</sup>. The council biodiversity record keepers in other counties supply the parish councils, as qualifying bodies within the relevant statutory framework, with data free of charge, the cost being covered by arrangements with the planning authority under the duty to support a NP. The clerk has queried the situation with NBRC, but the situation in Northamptonshire is different to that in most counties. It was *RESOLVED* that the parish council will engage NBRC to supply the mapping and datasets.

### **22/1988. PLANNING AND DEVELOPMENT:**

NE/22/00087/FUL | Take down front bay window and build new porch and bay window. Take down rear two storey extension and build new two storey extension. | 58 Church Street Nassington. It was *RESOLVED* that the council has no objections or further comment to make.

### **22/1989. COMMUNITY MATTERS:**

#### **a) Footpath between village green and playing field carpark:**

- The council acknowledges the expectation under best value principles to tender for 3 quotes for capital expenditure. It was *RESOLVED* to suspend the council's financial regulations for the specific works under consideration, due to the specialist nature of the works involved and previous, recent, experience of sourcing suitable contractor for the specific work and ongoing experience with the contractor.
- It was *RESOLVED* to proceed with the extension of the path from the village green to the playing field carpark.

#### **b) Moles:** Update for info only: 3 dealt with since last meeting

#### **c) Allotments:** The allotments were inspected by a number of councillors in January. It was agreed that the allotment site in general must be improved, and a two-year action plan started at the soonest opportunity to bring the area to a standard that will attract new and retain existing allotment holders as well as improving the ecology of the area. The actions to bring this about were agreed as:

- Improving the area on the north of the site, to the east of the halfway point of the site. Ideas discussed include tree planting, creation of a wildlife wet area/shallow pond. A working party will begin to look at this

in the late spring. There will be a cost involved in the hire of plant machinery to create the pond area and for the planting of trees. Creation of publicly accessible areas will be risk assessed.

- Vacant plots will be covered over with heavy duty weed suppressant black plastic or similar.
- Plot availability will be advertised in the newsletter.
- When new tenants wish to take on an allotment, the council will allow half or quarter plots only initially. The council will rotavate new plots if required.
- Should there continue to be a shortfall in uptake of plots after the project improvement plan, the council may investigate the possibility of the land being used to facilitate community facilities or affordable housing development.

d) **Jubilee party:**

- The fireworks display contract had been circulated in advance of the meeting, taken as read and agreed.
- The council will continue to pursue opportunities for other activities such as beacon lighting on Thursday 2<sup>nd</sup> plus the Queen's canopy plant a tree campaign

e) **Churchyard:**

- The council was not content that a wildflower area planting project is sustainable, without receiving detail of what is expected of it going forward from the initial planting of seeds
- The council declined the request from the PCC to cover cost of installation of church noticeboard in the churchyard

f) **Annual Parish Meeting:** It was agreed that the annual parish assembly would take place prior to the annual meeting of the parish council on May 7<sup>th</sup>.

**22/1990. HIGHWAYS MATTERS:**

a) Speed Indicator / Vehicle Activate devices (SID/VAD)

Details for the installation of a site for a mobile SID at each entrance to the village and on Church Street had been circulated with the agenda along with the cost comparisons that the grant application was based on.

It was **RESOLVED** to proceed with procurement of the SID from Elancity and posts via North Northamptonshire Council highways at a cost of maximum £900. The project is partly grant funded by PFCC for £2,250 plus £500 from East Northamptonshire Council empowering councillors fund

b) The draft risk assessment for future adoption and consider method of management of the project will be considered in the meantime

c) The opportunity to consider bus service consultation response was rejected as a discussion point, as the area does not have a scheduled bus service.

**22/1991. GOVERNANCE MATTERS:**

**a) Third quarter accounts to end December**

Accounts had been circulated in advance with the agenda and were approved as a true record of the council's financial situation. It was **RESOLVED** to approve the accounts as an accurate reflections of business to date and current assets, which stood at:

Current account	2,457.63
Tailored reserve	69,386.32
Pocket card	67.69
Nationwide 95 day saver	50,081.01
Total cash	121,992.65

**b) Internal Control**

The council's internal control document, to demonstrate that the council has made proper arrangements and accepted responsibility or safeguarding public money, as required by section 2 of the Annual Governance and Accountability Return (AGAR) in April, had been circulated with the agenda. It was **RESOLVED** to adopt the policy.

**c) Financial risk assessment**

The council's financial risk assessment, to demonstrate that the council has considered and documented the financial and other risks and dealt with them, as required by section 2 of the Annual Governance and Accountability Return (AGAR) in April, was circulated with the agenda. It was **RESOLVED** to adopt the policy with the proviso that it is updated to reflect the local government reorganisation.

**d) Grant**

It was **RESOLVED** to grant £600 to Nassington and Yarwell burial board. If Yarwell parish council does not agree the same action of a one-off grant, the Nassington grant figure for 2022/23 may be reduced to alleviate any disparity between the two councils' financial contributions.

**e) Emergency expenditure under devolved powers**

It was **RESOLVED** to ratify expenditure on a floral funeral tribute sent to St Andre de la Marche, Nassington's twinned community in France, for the funeral of a past twinning chairman and town councillor.

**f) Asset Mapping Project (AMP)**

It was **resolved** to form create an AMP Working Group comprising one officer and councillors as part of the county wide Asset Mapping Project (AMP) under the custodianship of Northants CALC . The grant funding of £260.12 will be claimed accordingly

**g) Rural parish representation:**

Correspondence detailing the future of the police JAG, future of Oundle cluster group and agenda items for NNC parish forum had been circulated in advance of the meeting. It was agreed to monitor the situation with the JAG, to request rural bus services to the parish forum, and that the Oundle cluster group is of little relevance as a standing forum, having no formal status, but might be useful to bring together on an ad-hoc basis.

**22/1992. FINANCIAL MATTERS:**

It was **RESOLVED** to note and approve the following accounts for payment:

<b>Goods/Service</b>	<b>Payee</b>	<b>Nett</b>	<b>Gross</b>	<b>Power</b>
Tree works	Plough		150.00	HA <sup>iii</sup> S96 PHA <sup>iv</sup> S164
Office Expenses	Sarah Rodger		804.43	LGA <sup>v</sup> <i>Error! Bookmark not defined.</i> 111
Grant	Nass & Yarwell Burial Board		600.00	LGA <sup>v</sup> 214
50% fireworks deposit	1605 Fireworks		750.00	LGA <sup>v</sup> 145
Booking deposit	Stanley Street		100.00	LGA <sup>v</sup> 145
Transfer to prepaid credit card	(jubilee)		250.00	
Salary	Sarah Rodger		590.52	LGA <sup>v</sup> <i>Error! Bookmark not defined.</i> 112
Pension	Nest		99.61	Pensions Act 2008)

**22/1993. ANNOUNCEMENTS, NOTICES OR REPORTS, CORRESPONDENCE, REPRESENTATIONS OF NOTE:**

- A letter received in response to a grant offer had been circulated in advance of the meeting. It was agreed to respond explaining that there had been a misunderstanding and the council would like to fund the mobile defibrillator plus equipment for the first aid bag.
- Correspondence regarding a parish council item in the newsletter and the setting up of a monthly coffee morning were noted .

**22/1994. NEWSLETTER / SOCIAL MEDIA / COMMUNITY COMMUNICATIONS.**

- Allotments
- Speed indicator device project
- Jubilee arrangements
- Police and crime matters

**22/1995. MATTERS TO CARRY FORWARD:**

- Planning matters – coal yard and The Black Horse
- Election of vice chairman

**22/1996. EXCLUSION OF PUBLIC**

Under the public bodies (admission to meetings) act 1960, It was **RESOLVED** to exclude members of the public present from the following agenda item as content could be prejudicial to the public interest

**22/1997. ITQ FOR TREE INSPECTION**

Details of quotes received in response to invitation to quote had been circulated in advance of the meeting. It was **RESOLVED** to confirm insurance requirements with the council's broker and if all is in order, proceed with the lower costed quotation from Rebecca Peace

**DATE OF NEXT MEETING: 9<sup>TH</sup> MARCH 2022**

**Approved by Nassington Parish Council:**

**Signature of Chairman**

**Date:**

<sup>i</sup> NNC = North Northamptonshire Council

<sup>ii</sup> NBRC = Northamptonshire Biodiversity Records Centre

<sup>iii</sup> HA- Highways Act 1980

<sup>iv</sup> Public Health Act 1875

<sup>v</sup> LGA – Local Government Act 1972